



# ELIGIBILITY FORM – SHORT COURSE BUILDING / CIVIL PROGRAM

Participants can receive funding for up to eight (8) short courses in total throughout the program period. This may include courses in building, civil (including major projects), or a mix of both.

No more than three (3) High Risk Work units and three (3) Mobile Plant units of competency can be funded per participant.

**Please complete and email with supporting documentation to [admin@coaltrain.com.au](mailto:admin@coaltrain.com.au)**

## CONTACT DETAILS

|             |                 |
|-------------|-----------------|
| First Name: | Surname:        |
| Email:      | Contact Number: |
| Course:     | Course Date:    |

## ELIGIBILITY CHECKLIST – PLEASE TICK YES OR NO

|                                                                                                                                                                                                  | YES                      | NO                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| Are you an Australian or New Zealand citizen, or a permanent resident of Australia?                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you a VISA holder who has the right to work in Australia and have been employed in the Queensland building and construction industry for six (6) months or more?                             | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you currently enrolled and participating in a Queensland Secondary school program?                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you an active apprentice or trainee?                                                                                                                                                         | <input type="checkbox"/> | <input type="checkbox"/> |
| Is this unit required as part of your apprenticeship or traineeship?                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you an employee or a contractor to a Registered Training Organisation?                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you an employee of an Authority?                                                                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you currently receiving funding from another Authority or source for the same training?                                                                                                      | <input type="checkbox"/> | <input type="checkbox"/> |
| Have you previously enrolled in training under CSQ Funding?<br>If yes, please provide details:                                                                                                   | <input type="checkbox"/> | <input type="checkbox"/> |
| Are you currently employed in the Building and Construction Industry in QUEENSLAND?<br>If <b>YES</b> continue to <b>Section A</b>                                                                | <input type="checkbox"/> | <input type="checkbox"/> |
| Have previously been employed in the Building and Construction Industry in Queensland and have been unemployed for no greater than six (6) months?<br>If <b>YES</b> continue to <b>Section B</b> | <input type="checkbox"/> | <input type="checkbox"/> |

## CURRENT EMPLOYMENT DETAILS (SECTION A)

|                       |                                                                                                                          |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------|
| Name of Company:      | Occupation:                                                                                                              |
| Company Contact:      | Phone Number:                                                                                                            |
| Address:              |                                                                                                                          |
| Email address:        |                                                                                                                          |
| Period of Employment: | Employment Status: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual |

## REQUIRED DOCUMENTATION (SECTION A) – MUST BE ATTACHED TO PROCESS APPLICATION

|                                                                                                                    |                          |
|--------------------------------------------------------------------------------------------------------------------|--------------------------|
| Copy of either your Australian Birth Certificate, Passport or Medicare Card                                        | <input type="checkbox"/> |
| Letter from employer on, company letterhead, confirming position of employment, detailing duties being undertaken. | <input type="checkbox"/> |
| If self-employed, a copy of a invoices detailing work undertaken for a client and current ABN/ACN registration     | <input type="checkbox"/> |



# ELIGIBILITY FORM – SHORT COURSE CIVIL CONSTRUCTION PROGRAM

## PREVIOUS EMPLOYMENT DETAILS IF CURRENTLY UNEMPLOYED (SECTION B)

|                       |                                                                                                                          |
|-----------------------|--------------------------------------------------------------------------------------------------------------------------|
| Name of Company:      | Occupation:                                                                                                              |
| Company Contact:      | Phone Number:                                                                                                            |
| Address:              |                                                                                                                          |
| Email address:        |                                                                                                                          |
| Period of Employment: | Employment Status: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Casual |

## REQUIRED DOCUMENTATION (SECTION B) – MUST BE SUBMITTED WITH APPLICATION

|                                                                                                                                                                                                                              |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Copy of either your Australian Birth Certificate, Passport or Medicare Card                                                                                                                                                  | <input type="checkbox"/> |
| Letter from employer confirming position and employment<br>or<br>Statutory Declaration providing details of relevant employment including employer, role and details of duties within the Building and Construction Industry | <input type="checkbox"/> |

### Declaration

I give my consent to Coal Train Australia Pty Ltd to provide records and information to Construction Skills Queensland at their request. I acknowledge that Construction Skills Queensland may contact me for purposes including, but not limited to, undertaking reviews, conducting surveys, or providing information regarding Construction Skills Queensland products and services.

I declare that all information provided is true and accurate.

Applicants Signature:

Date:

|                      |                        |               |                    |       |
|----------------------|------------------------|---------------|--------------------|-------|
| <b>OFFICIAL USE:</b> | Evidence Supplied: Y N | Approved: Y N | Approving Officer: | Date: |
|----------------------|------------------------|---------------|--------------------|-------|

Funded amounts provided under Construction Skills Queensland are:

| SHORT COURSE BUILDING |                                           |               |
|-----------------------|-------------------------------------------|---------------|
| UNIT CODE             | UNIT OF COMPETENCY                        | AMOUNT FUNDED |
| BSBSUS211             | Participant in sustainable work practices | \$250.00      |
| BSBWHS414             | Contribute to WHS risk management         | \$400.00      |
| HLTAID011             | Provide first aid                         | \$100.00      |
| MSMWHS217             | Gas test atmospheres                      | \$200.00      |

| SHORT COURSE CIVIL |                                                   |               |
|--------------------|---------------------------------------------------|---------------|
| UNIT CODE          | UNIT OF COMPETENCY                                | AMOUNT FUNDED |
| RIICCM202E         | Identify, locate and protect underground services | \$250.00      |
| RIICOM301E         | Communicate information                           | \$250.00      |
| RIIHAN301E         | Operate elevating work platform                   | \$300.00      |
| RIIRIS301E         | Apply risk management processes                   | \$250.00      |
| RIIWHS202E         | Enter and work in confined spaces                 | \$250.00      |
| RIIWHS204E         | Work safely at heights                            | \$250.00      |